

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF HARRIS COUNTY W.C.I.D. NO. 50  
MAY 12, 2017**

**MEMBERS OF THE BOARD PRESENT:**

Mario Runco    Sheila M. Brown    J.L. Restivo    M. B. Eisenbarth    George Shea Jr.

**GUESTS & STAFF PRESENT:**

Davis Bonham    David Baker    Sabrina Herod    Ron Anderson    Nawa R. Panthi    Randy Elms  
Jeff Tave

President Mario Runco called the meeting to order at 12:03 p.m. and declared the presence of a quorum.

1. The Minutes of the Meeting of April 12, 2017, were presented. M. B. Eisenbarth made a motion to approve the minutes as written. Sheila Brown seconded the motion and all approved it.
2. Citizen Comments – Mr. Randy Elms attended the meeting after attending last month’s meeting. He again spoke about his concerns with water pooling on roadways during heavy sustained downpours. Mr. Runco asked the District’s Engineer, Ron Anderson and Nawa Panthi, an associate, to brief those present regarding the already completed District study done on the subject. The study performed showed that:
  1. Due to the lack of sufficient elevation from previous years of subsidence in the area the District storm water lines can back up with tidal water and prevent more rapid outflow.
  2. Subsidence while mitigated is still ongoing.
  3. Collection basin mean water levels are rising.
  4. The streets are purposely designed to absorb excess storm runoff when the above situation occurs to prevent water from reaching homes and businesses.
  5. The District Storm water lines are in good condition and operate as they are intended.
3. Office Manager’s Report – Sabrina Herod presented the report (copy attached). Some Items discussed were: a). 3<sup>rd</sup> Quarterly Investment Report was presented for review, discussion and approval. b). The District’s parking lot, front office, and lab building have been pressure washed. Rotten wood was replaced on the lab building, and both have been painted (blue). c). 2016 Tax Levy is 95.27% collected.
4. and 5. Review, Discuss, Approve Changes to Employee Leave Policy and Employee Benefit Policy – A draft copy with changes was presented to each board member. The Employee Leave Policy was modified to include immediate family members. The Employee Leave Policy was amended to have any unused accumulated Long Term sick leave paid to employees upon their retirement. The amendments also included clarifying editorial changes. A motion to approve the changes to the Employee Leave Policy and Employees Benefit Policy was made by Sheila Brown. The motion was seconded by J. L. Restivo and approved by unanimous vote.
6. Financial Reports – The 3<sup>rd</sup> quarter investment report and the monthly financial reports were circulated for review, discussion, and approval. A motion to approve Frost Bank Maintenance Fund Check Nos. 4635 through 4694 was made by M. B. Eisenbarth. The motion was seconded by George Shea, Jr. and unanimously approved. A review draft of the budget for fiscal year ending 06/30/2018 was circulated for review. A discussion was held. A motion to approve the proposed budget subject to amendments as necessary was made by M. B. Eisenbarth. The motion was seconded by Sheila Brown and approved by a unanimous vote.

7. Superintendent's Report – David Baker presented the report (copy attached). Some items discussed were: a). Inspections of the sewer and water plant was conducted by TCEQ. An Item addressed was that the vent fans needed to be replaced in the chlorine buildings. b). Annual service was performed on all three auxiliary generators. Batteries were replaced on both 300 Kw and 125 Kw generators. In addition, the coolant filter cut-off valves on the 125 Kw generator and the coolant heater on the 300 Kw generator were replaced. c). Removed the debris, replaced the weir plates, and primed all of the sewer plant lift station pumps. e). Unblocked stoppage on the sanitary sewer pipe that services the El Lago City Hall. f).Waste Management hauled 80 yards of sludge.

8. Engineer's Report – Ron Anderson presented the report (copy attached). a). Authorization for advertisement for replacement of the Waste Water Treatment Plant Lift Station is requested. A motion to approve the advertisement request pending changes was made by George Shea, Jr. The motion was seconded by J. L. Restivo and approved by a unanimous vote. b). Wastewater Treatment Plant Maintenance bonds and insurance presented by the contractor have been reviewed and approved. Contracts will be presented for signatures at this meeting.

9. Items for Inclusion on Board's Next Agenda-Engage Auditor for F.Y.E. 06/30/2017, Submission of Emergency Operations Information; Application for Critical Load Status.

10. Pending Business – Next board meeting will be held June 9, 2017 at noon.

Sheila Brown made a motion to adjourn the meeting at 1:31 p.m. George Shea seconded the motion and the motion passed by a unanimous vote.

Respectfully submitted,

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M. B. Eisenbarth, Secretary  
Board of Directors