

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF HARRIS COUNTY W.C.I.D. NO. 50
JUNE 9, 2017**

MEMBERS OF THE BOARD PRESENT:

Mario Runco Sheila Brown M.B. Eisenbarth George Shea

ABSENT: J. L. Restivo

GUESTS & STAFF PRESENT:

Davis Bonham David Baker Sabrina Herod Ron Anderson

President Runco called the meeting to order at 12:00 p.m. and declared the presence of a quorum.

1. The Minutes of the Meeting of May 12, 2017 were presented for review. A motion to approve the minutes as written was made by M. B. Eisenbarth. The motion was seconded by George Shea and approved by all.
2. Citizen's Comments – None.
3. Office Manager's Report – Sabrina Herod presented the report (copy attached). Some of the items discussed were a). Financials are not prepared, waiting on additional statements to arrive for completion. b). Office Personnel have completed the 2016 Consumer Confidence Report (CCR) which will be included with the statements being mailed at the end of June. c). Revised values for replacement of the Water and Wastewater Plants have been submitted to TML as requested by the District's Engineering Staff. d.) Preliminary property appraisal values have been received from the Harris County Appraisal District (HCAD) and are presented for review.
4. Financial Reports – Frost Maintenance Fund Checks #4695 through #4746, along with Frost Capital Projects Fund Check #3031 were presented for payment. George Shea made a motion to approve the checks presented. The motion was seconded by M. B. Eisenbarth and approved by all. Review of the financial statements was tabled waiting on receipt of statements (see Item 3.a above). c.) Engage Auditor for Fiscal Year Ending June 30, 2017 – Sabrina Herod addressed the Board regarding the "green" contract in place with the firm of McCall, Gibson, Swedlund, & Barfoot, PLLC to perform the District's Annual Audit for the District until terminated by either party. d.) Review Ethics letter and Update by Investment Officer – The board was presented with a copy of the responses completed by the District's Investment Officer, Sabrina Herod, that were submitted to the District's Auditors confirming that there are not any conflicts of interest to be disclosed.
5. Superintendent's Report – David Baker presented the report (copy attached). a). Replaced tires on both trucks along with the brake light switch on the 1999 truck. b). Removed 60 yards of sludge from the sewer plant. c). Hired an operator trainee, Cameron Blanton, on June 5th. d). Media in the sand filter at the sewer plant has been diminishing through the years of operation, new sand material to replenish loss has been ordered. e). The electrician has traced the starting problem with the polymer pump to a blown fuse, new part was installed and pump is back in operation at the sewer plant.
6. Engineer's Report – Ron Anderson presented the report and some items discussed were: a). Bids for the Wastewater Treatment Plant Lift Station Replacement have been received and will be presented at the next Board Meeting along with recommendations for approval. b.) The pre-construction meeting for the Wastewater Treatment Plant Maintenance (Oxidation Grit Removal) was held on June 8, 2017, the Notice to Proceed is attached and activities are set to commence July 10, 2017.

7. Items for inclusion on Board's Next Agenda – Annual Review of the Rate Order.

8. Pending Business – Sheila Brown addressed the Board with a motion to purchase additional wildflower seeds for the monarch butterfly program as the time for planting them is approaching. The motion was seconded by M. B. Eisenbarth and approved by all.

M. B. Eisenbarth made a motion to adjourn the meeting at 12:41 p.m. George Shea seconded the motion and all approved it.

Respectfully submitted,



J. L. Restivo
Asst. Secretary
Board of Directors