

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF HARRIS COUNTY W.C.I.D. NO. 50
AUGUST 19, 2016**

MEMBERS OF THE BOARD PRESENT:

Mario Runco M. B. Eisenbarth George Shea Jr. J. L. Restivo

Absent: Sheila Brown

GUESTS & STAFF PRESENT:

Davis Bonham David Baker Sabrina Herod Ron Anderson Jim Ainsworth
James McKibbon

President Mario Runco called the meeting to order at 12:00 p.m. and declared the presence of a quorum.

1. Minutes of Prior Meetings – The minutes from July 8, 2016 were reviewed. A revision to Item 3 of the minutes was requested by Mr. Ron Anderson with the sentence regarding further research and reporting back to the board with additional options and costs needing to be removed. M. B. Eisenbarth made a motion to approve the minutes as amended. George Shea seconded the motion and all approved it.
2. Citizen Comments – Mr. James McKibbon addressed the board regarding an erosion problem with his in ground pool and the impending sewer rehabilitation project. Mr. McKibbon presented pictures and is requesting that the Board provide a solution. After discussion by the board it has been determined that the District's Engineer is to review the current video of his sewer line and report his findings back to the Board for further discussion and possible solutions.
3. Consider Proposed Drainage Improvements – This item has been tabled.
4. Office Manager's Report – Sabrina Herod presented the report (copy attached). Mrs. Herod informed the Board that office is running with limited accessibility to software program due to issues that have risen by the vendor. Mrs. Herod requested permission to obtain proposals for an alternate provider and pursue possibly changing services at the next meeting. Mrs. Herod then informed the board that there was an increase of ~30% in the monthly water and wastewater billing due to increased usage throughout the district even though the voluntary water conservation notices have been set out.
5. Financial Reports - Sabrina Herod presented Frost Maintenance Fund Checks 4125 through 4179 and Frost Debt Service Fund Check 1505 for approval. A motion to approve the Frost Maintenance Fund Checks was made by J. L. Restivo and seconded by George Shea Jr. A motion to approve the Debt Service Fund Check was made by M. B. Eisenbarth and seconded by George Shea Jr. Both of the motions passed with a unanimous vote. The financials were tabled due to non-receipt of statements.
6. Superintendent's Report – David Baker presented the report (copy attached). a). Replaced the actuator on the surface water valve inlet at the water plant. b). Replaced the wear plate on the south sludge return pump at the sewer plant. c). Placed sod on past water repair sites. d). Repaired water breaks at 731 Whitecap Dr. and 1318 Bellgrove Dr. e). Replaced the soft start module for Well #3 and then found that the Well's motor was also both affected by the recent lightning strike as was the soft start module. The Well was pulled by Layne Texas Company and

sent to shop for evaluation; the other two wells remain operational. f). Replaced the 110V receptacle and light fixtures in the Taylorcrest Lift Station.

7. Engineering Matters and Reports — Ron Anderson presented the report (copy attached).
a.) The design phase along with the engaging of sub consultants continues to progress for the Wastewater Treatment Plant Lift Station Replacement. b). The Sanitary Sewer Rehabilitation Project continues and completion is anticipated before the next month's Board Meeting.
c). South Taylor Lake Village Water Supply Corporation has nothing new to be reported at this time. d). The Texas Water Development Board SWIFT application process will be discussed at this meeting. An outline of showing the timeline for approval is attached.

8. Annual review of Code of Ethics – A discussion was held regarding the current Code of Ethics. The Board determined that no changes were needed at this time.

9. Drought Contingency Plan – Mr. Bonham addressed the Board regarding changes requested to the Drought Contingency Plan at the previous meeting. The initial trigger amount for Stage 1 was reduced from 600,000 to 500,000 gallons. A motion to approve the change was made by M. B. Eisenbarth. The motion was seconded by George Shea Jr. The motion passed with a unanimous vote.


10. Electronic Water Meters – President Runco addressed the Board regarding his attendance at the SWIFT Funding Seminar held in the previous month. President Runco reported that there is funding available to offset the cost of purchasing and installing Electronic Water Meters as well as other water conservation projects in an effort to help with overall statewide conservation efforts citing that electronic water meters would eliminate the need for manual monthly reading allow for early leak detection.. Mr. Jim Ainsworth then addressed the Board regarding the calendar deadlines for filing application and response times. The Board asked for recommendations on meter options to be presented at the next meeting.

11. Items for inclusion on Board are next agenda: Next Board Meeting is tentatively September 14, 2016 at 7:00 p.m., Proposed 2016 Tax Rate, Renew District Insurance (expires 10/01/2016), and Proposals for Utility Billing Software.

12. Pending Business – None at this time.

J. L. Restivo made a motion to adjourn the meeting at 1:46 p.m. George Shea Jr. seconded the motion and all approved it.

Respectfully submitted,



M. B. Eisenbarth, Secretary
Board of Directors