

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF HARRIS COUNTY W.C.I.D. NO. 50  
NOVEMBER 8, 2016

MEMBERS OF THE BOARD PRESENT:

Mario Runco      Sheila Brown      M. B. Eisenbarth      George Shea Jr.      J. L. Restivo

GUESTS & STAFF PRESENT:

Davis Bonham      David Baker      Sabrina Herod      Ron Anderson  
Josh Rambo – McCall, Gibson, Swedlund and Barfoot, PLLC

President Mario Runco called the meeting to order at 12:00 p.m. and declared the presence of a quorum.

1. The minutes of October 25, 2016 were reviewed. A motion to approve the minutes as written was made by George Shea. Sheila Brown seconded the motion and they were approved unanimously.
2. Citizens Comments – None at this time.
3. Office Manager's Report – Sabrina Herod presented the report (copy attached). Some of the items discussed were: a.) 2015 Tax Statements have been mailed b.) Office is running smoothly. Progress with office software changes is moving along without complication.
4. Financial Reports – Sabrina Herod presented the Frost Maintenance Fund Checks # 4304 through # 4348 for review, discussion and approval. A motion to approve the checks presented was made by M. B. Eisenbarth. The motion was seconded by George Shea and approved by all. Financial statements were tabled due to lack of receipt of statements.
5. Superintendent's Report – David Baker presented the report (copy attached). Some items discussed were: a.) Removed debris from the lift station pumps at the sewer plant. b.) The riding lawnmower was taken to the shop for repair (starting problems). c.) Leak repair sites at 209-211 Biscayne Blvd. were sodded.
6. Engineer's Report – Ron Anderson presented the report (copy attached). Some items discussed were: a.) The Wastewater Treatment Plant Lift Station Replacement Project continues to progress in the design phase. b.) Change Order No. 1 in the amount of \$84,776.25 for signature along with Pay Application No. 6 & Final from Texas Pride Utilities, LLC in the amount of \$183,340.55 is presented for approval and payment. The Certificate of Substantial Completion, Final Completion, and Pay Application are attached for review. A motion to pay the final application from Texas Pride Utilities, LLC, accept Change Order No. 1 and accept the Certificate for Substantial Completion was made by Sheila Brown. The motion was seconded by J. L. Restivo and approved by all. Frost Capital Project Account Check No. 3028 in the amount of \$183,340.55 was presented for signature to complete Phase 1 of The Sanitary Sewer Rehabilitation. c.) There is nothing new to report regarding the South Taylor Lake Village Water Supply Corporation. d.) City of Pasadena Surface Water preliminary cost estimates (copy attached) are presented for review, discussion, and possible perusal. e.) The Capital Improvements Plan Committee held a meeting prior to this Board meeting as required.
7. Audit Report for F. Y. E. 06/30/2016 – Mr. Josh Rambo with McCall Gibson Swedlund and Barfoot presented the preliminary audit of the District's Financial Affairs for the year ended June 30, 2016. Mr. Rambo noted that as in previous years the District continues to operate within its means and maintains a strong fiduciary responsibility to the residents it serves. A short discussion was held and a motion to approve the audit and submit the finalized version to the appropriate entities was made by Sheila Brown. The motion was seconded by George Shea and approved by a unanimous vote.

8. Authorize Continuing Disclosure Filing – Mr. Bonham addressed the board regarding the details of filing. After a discussion, a motion to authorize the filing was made by M. B. Eisenbarth. The motion was seconded by George Shea and approved by all. The Authorization was submitted for signatures.

9. Resolution Affirming Review of Investment Policy, Strategies, and Objectives; Annual review of qualified brokers – The Investment Policy was circulated for review, approval, and discussion. It was determined that no changes are necessary at this time. A motion to approve the Resolution as written was made by Sheila Brown. The motion was seconded by J. L. Restivo and approved by all. The resolution was submitted for signature.

10. Order Adopting Records Control Schedule; Declaration of Compliance with Local Government Records Act – Mr. Bonham addressed the board regarding the Order Adopting Records Control Schedule; Declaration of Compliance with Local Government Records Act. The District will continue to follow the Texas State Library and Archives Commission schedule, noting that the document and method of compliance have changed. A motion to approve the Order was made by J. L. Restivo. The motion was seconded by Sheila Brown and approved by a unanimous vote.

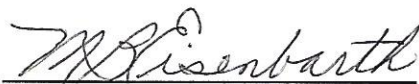
11. Items for Inclusion on Board's Next Agenda – None.

12. Executive Session (closed meeting) in accordance with Texas Government Code § 551.074 to consider personnel matters – At approximately 1:10 p.m. the Board of Directors of Harris County Water Control and Improvement District No. 50 went into closed executive session. David Baker and Sabrina Herod were present at the meeting for consultation but were excused from the meeting after the consultation. A discussion was held and a consensus with respect to salary increases for employees was reached. At 2:26 p.m. a motion to close the executive session was made by Sheila Brown, seconded by M. B. Eisenbarth, and approved by all. The Board's Regular meeting was then reconvened. A motion to approve salary increases for employees in the amount of 1.75% and to have the pay raise retroactive to November 1, 2015 was made by Sheila Brown, seconded by George Shea, and approved by all.

13. Pending Business – None.

M. B. Eisenbarth made a motion to adjourn the meeting at 2:22 p.m. George Shea seconded the motion and all approved it.

Respectfully submitted,



M. B. Eisenbarth, Secretary  
Board of Directors